



## PROFESSIONAL COUNCIL REGISTRATION

### PURPOSE

The purpose of this policy is to ensure that medical professional panel members placed by MHR are registered with a Professional Council and working according to their correct Scope of Practice

### SCOPE

This policy applies to: MHR Office Personnel

Panel Members

MHR Clients

### ABBREVIATION

Abbreviation	Description
SANC	South African Nursing Council
HPCSA	Health Professional Council of South Africa
SAPC	South African Pharmacy Council

### POLICY STATEMENT

- To adhere to the prescribed Regulations of the Professional Health Councils of South Africa.
- The SANC license is valid from 1 January until 31 December of each year.
- HPCSA license is valid from 1 April until 31 March of each year.
- SAPC license for a pharmacist is valid from 1 February until 31 January of each year, with an extension of 3 month for late payments.
- SAPC license for a pharmacist assistant is valid from 1 June until 31 May of each year, with an extension of 3 month for late payments.
- License period may only be extended as notified by the applicable professional council on their website.
- All panel members with and invalid council license must be disabled from the MHRM system after the due date of the specific council.
- Clients to be informed of disabled panel members so that they do not use them until they are re-registered with the specific council.
- Certified copy of renewed license must be placed on panel member's file for reference and quality management purposes.

- Professional council website can be use to confirm if the practitioner has a current license or not, but proof of valid license must be obtained from panel member.
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## ASSOCIATED DOCUMENTS

Title	Location/Number
Nursing Act 33 of 2005	<a href="http://www.sanc.co.za">www.sanc.co.za</a>
Regulation No. R3589 of 1969	<a href="http://www.sanc.co.za">www.sanc.co.za</a>
Health Professional Act no 56 of 1974	<a href="http://www.hpcsa.co.za">www.hpcsa.co.za</a>
HPCSA / Fees	<a href="http://www.hpcsa.co.za">www.hpcsa.co.za</a>
Pharmacy Act no 50 of 1974	<a href="http://www.pharmacouncil.co.za">www.pharmacouncil.co.za</a>

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