

SETTING COMMUNICATION PREFERENCES

How to update communication preferences

Follow these steps:

1 From the **Home** screen, tap the **Hamburger** button.



2 Tap to expand the **Profile** option.

| MHR 4me | ÷ | |
|--|---|----------------------------------|
| Welcome ADRIANA ALETTA ROOS, 121276225 | | i ng E poking quest |
| A Home | | |
| Availability | | |
| Profile | Ŧ | |

3 The list of profile options will be displayed. Scroll down and tap the **Communication Preferences** option.

| MHR 4me | ÷ |
|---|----------|
| Welcome ADRIANA ALETTA ROOS 121276225 | S, |
| Qualifications | |
| Job Description | |
| Next of Kin | |
| Licenses | |
| Indemnity | |
| Work Preferences | |
| Communication Pret | ferences |

4 Tap Edit Communication Preferences.

Communication Preferences
Your communication preferences are set to the
recommended settings to ensure that you receive your
notifications in an efficient and timely manner.
EDIT COMMUNICATION PREFERENCES

5 Carefully review the available communication options under each section and tick the preferred options.

| | Communication Preferences |
|---|--|
| Reque | st and Bookings |
| Your re you kno booking active a | quest and booking preferences ensure that w about available shifts and upcoming gs. We recommend keeping this preference at all times. |
| | App Notifications |
| | Email Notifications |
| | SMS Notifications |
| | |
| Financ | ial - Payslips |
| Your pa sent via | yslip preference ensures that your payslip is a your preferred communication channel. |
| | App Notifications |
| | Email Notifications |
| | SMS Notifications |
| | |
| Financ | cial - Tax certificates |
| Your ta receive submis | x certificate preference ensures that you your IRP5 certificate for record purposes and sion to SARS if needed. |
| | |
| | App Notifications |
| | App Notifications |
| | App Notifications C Email Notifications SMS Notifications |
| | App Notifications Email Notifications SMS Notifications |
| Gener It is imp discuss various newsle news, i within I | App Notifications Email Notifications SMS Notifications al - Newsletters portant to stay informed of essential policies, sions and legislation that affect MHR on I levels and in different ways. Our quarterly tters keep you updated regarding the latest mportant arrangements, and developments MHR. |
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- General Reminders
 You will be notified of important events for your
 profile. We recommend you to keep this preference
 on at all times.

 App Notifications

 Bmail Notifications
 SMS Notifications
 Tap Update once you have made your
 - CANCEL UPDATE